

Incoming students briefing notes

These notes are intended for students who are transferring into the Engineering Tripos from other Departments and those who are undertaking an exchange at the Department.

They should be read in conjunction with the briefing notes for the relevant Part of the Tripos.

Table of contents

- [Information specific to transferring and exchange students](#)
- [Registration timetable](#)
- [Introductory Lectures](#)
- [Study skills afternoon](#)
- [Health and safety at work lectures](#)
- [Where are the lecture rooms/theatres?](#)
- [How to read the lecture card](#)

Information specific to transferring and exchange students

Industrial experience

Transferring students are urged to [make an appointment with the Industrial Experience Coordinator](#), Mr I Wowk at the earliest opportunity. Visit the [industrial placement website](#) for further information.

Registration timetable

Registration day: Tuesday 6 October

Registration takes place on the first floor of the main (Baker) building of the Engineering Department, in College groups. **All students** (Part IA plus exchange students and those transferring to any Part of the Tripos from other Departments) should register in accordance with the schedule below:

College	Time	College	Time
CAI:	10.40	K:	11.10
CC:	9.40	LC:	9.50
CHR:	9.05	M:	11.35
CHU:	14.25	MU:	11.25
CL:	9.30	N:	11.20
CTH:	14.15	PEM:	10.55
DOW:	9.50	PET:	12.00
ED	9.10	Q:	12.10
EM:	10.00	R:	15.15
F:	15.35	SE:	14.50
G:	10.25	SID:	14.45
HH:	9.10	T:	15.00
HOM:	9.30	TH:	15.15
JE:	15.25	W:	11.25

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College	Time	College	Time
JN:	9.20		

The Registration will take place in two rooms this year. You will start in Lecture Room 4 (for photographs, drawing equipment, databooks) and finish in the Drawing and Project Office (DPO) where you will be asked to enter your registration details on a computer terminal and to complete an 'Application for Access to the Teaching Equipment' form. You will need your CRSid and Raven password. NB you will be unable to log on to the CUED Teaching System until about a day after you have registered. (MIT students should already have registered as part of their Orientation on Thursday 1 October). You should note the guidance about the [Department's computer system](#).

Notify staff if you are not a first year student, telling them whether you are an incomer or an exchange student.

Your CUED record card and photograph will be held in the Teaching Office and details (eg courses taken, exam results etc) will be added as you progress through the course. The image will be used for Departmental records and identification. See related [information about access and ID cards](#).

Introductory Lectures

Introductory Lectures Wednesday 7th October, 9.15–12.30 in LT0

All first year students must attend these lectures. Incomers into other years are more than welcome.

You will be issued with a folder containing general information, coursework instruction documents and the Freshers Maths Quiz.

09.15	Welcome to CUED	Prof David Cardwell, Head of Department
09.30	Aims of the Engineering Tripos	Dr Claire Barlow, Deputy Head (Teaching)
09.40	Laboratory work / Maths Quiz	Dr Stuart Scott
10.00	Week 1 Lego exercise	Dr Andrew Gee
10.05	Library introduction / Data Protection Act	Ms Niamh Tumelty
10.15	Student questions	
10.20	Staff Student Joint Committee	Mr Mike Beck (SSJC representative)
10.25	Accreditation	Mr Allan McRobie
10.35	Industrial Experience requirements	Mr Igor Wowk
10.45	Language programme	Mr David Tual
10.55	Outreach Opportunities	Ms Maria Kettle
11.05	break for coffee	
11.45	Health and Safety Talk	Mr Ian Slack

Study skills afternoon

Wednesday 7 October, 2–3.30 pm in LT0

You are encouraged to attend the Study Skills afternoon, the programme for which is as follows:

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2.00pm	Lectures and Supervisions	Dr Alexandre Kabla
2.45pm	Balancing Priorities	University Counselling Service
3.05pm	Time Management	Dr Alexandre Kabla

The presentations are available [here](#).

Health and safety at work lectures

All new and incoming students to Engineering **must** attend this lecture which takes place at 11.45-12.15 on Wednesday 7 October in LT0. **Attendance will be registered.** Any late incomers should attend the repeat of this talk on Wednesday 14 October at 1pm in LT0.

Where are the lecture rooms/theatres?

LT0, LR4: ground floor Baker building

LR5, LT6: first floor Baker building

LT1, LT2: ground floor Inglis building

LR10, LR11, LR12: ground floor Baker South Wing

LR3, 3A, 3B: up steps in Inglis building

See also the SSJC map of the Engineering Department

How to read the lecture card

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